



Meeting Minutes (Draft) Nevada Committee on Testing for Intoxication (COTI)

Attendance	DATE	Tuesday, June 3, 2026
	TIME	9:00-10:30 am
	METHOD	Teams Teleconference Meeting ID: 282 835 872 510 Call in: 984-204-1608
	RECORDER	Lindsay Saner, Kimley-Horn and Associates, Inc.
Appointed Voting Members		
Shannon Bryant, Chair	Nevada Transportation Safety Resource Prosecutor	X
Steven Johnson	Washoe County Sheriff's Office Forensic Science Division Director	X
Chad Lexis	Clark County District Attorney's Office	X
Michael Stypa	Las Vegas Metropolitan Police Department Forensic Laboratory	X
Lt. Andrew Granata	Nevada State Police/Highway Patrol	X
Others Invited		
Marlissa Collins	Las Vegas Metropolitan Police Department Forensic Laboratory	X
Darby Lanz	Clark County District Attorney's Office	X
Shari Baughman	Washoe County Sheriff's Office Forensic Science Division	X
Rebecca Nelson	Washoe County Sheriff's Office Forensic Science Division	X
Nicole Vaniken	Las Vegas Metropolitan Police Department Forensic Laboratory	X
Brad Taylor	Washoe County Sheriff's Office	X
Matt Slawson	Regional Toxicology Liaison	X
Legal and Support		
Jesselyn De Luna	Nevada Attorney General's Office	X
Lindsay Saner	Kimley-Horn	X

1. CALL TO ORDER (Non-Action Item)

The meeting was called to order by Chair Shannon Bryant at 9:01 am.

2. ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-Action Item)

Chair Bryant led introductions and confirmed a quorum (5 out of 5 members present).

Other attendees introduced themselves.

3. PUBLIC COMMENT (Non-Action Item)

Chair Bryant welcomed two new committee members, who have filled vacancies by members who have retired: Chad Lexis from the Clark County District Attorney's Office replaced Eric Bauman and Michael Stypa from the Las Vegas Metropolitan Police Department (LVMPD) Forensic Laboratory replaced Terri Suffecool.

Michael Stypa proposed to schedule a standing quarterly COTI meeting to keep focus. This will be discussed before the next meeting.

Michael Stypa expressed challenges with the Intoxilyzer 9000 transition, specifically with CMI and software. The Committee, LVMPD, and Washoe County are working jointly to oversee some of the changes to the Nevada Administrative Code (NAC).

Matt Slawson provided an extended introduction for himself as the Regional Toxicology Liaison for Nevada and other states in the region. He has been working with LVMPD on the challenges and will be conducting a training session in Las Vegas later in June, which may be a resource for committee members.

4. PREVIOUS COTI MEETING MINUTES (Discussion/For Possible Action)

The meeting minutes for the November 7, 2024, meeting were distributed to each Committee member for review and need to be approved by the Committee. No changes were requested.

- Michael Stypa moved to approve the November 7, 2024, meeting minutes.
- Steven Johnson seconded the motion; it was unanimously approved. The motion passed.

5. DISCUSSION OF THE PROPOSED REGULATION CHANGES TO CHAPTER 484C OF THE NEVADA ADMINISTRATIVE CODE (Discussion/Possible Action Item)

The committee received edits to the proposed changes from the Legislative Council Bureau (LCB) that included proposed changes to NAC 484 brought forward by this committee under a former Chair that never moved forward. At this time, The old proposed changes were discarded, and the new committee recommendations are included here; renumbered as LRO45-26I (LCB file reference number). The committee needs to review the changes with LCB edits.

Steven Johnson confirmed consistency within 484C.130 that the “duties of an operator” is being performed by the instrument, which would remove the necessary compliance for the check.

Michael Stypa confirmed that was the intention, there still needs to be a documentation check, but with the Intoxilyzer 9000 it is an electronic checklist within the software. Mr. Stypa continued to explain that two checklists would be needed during the transition process and that the approved processes (checklists) for both instruments could be included on the COTI website for reference. Chair Bryant agreed that the standards for both instruments should be available.

Marlissa Collins expressed that the language of the NAC may need to change with the removal of the paper checklist with the 8000 to avoid the constraint of a paper checklist. Mr. Johnson inquired that so long as the instructions are approved by committee, regardless of their delivery method, that NAC requirements are met. Chair Bryant explained that the documents would need to be approved by the committee and publicly available either within the NAC or referenced on the COTI website. The committee would need to need to take action to approve the checklists at a future meeting.

Chair Bryant included Jesselyn De Luna of the Attorney General’s Office to ensure that the procedures discussed would comply with legal requirements. Ms. De Luna confirmed that, similarly to the DMV, language can be added that states the instructions are approved by the committee and posted online. Chair Bryant and Ms. De Luna encouraged this to be added to the agenda for the upcoming legislative workshop, to reserve a portion of the meeting to take action on the checklists.

Ms. Collins explained that the current checklist is being modified and is not finalized. The 8000 is mostly complete because of its existing form, but the contents of the 9000 checklist will need to be discussed to ensure compliance. Ms. Collins questioned how the operator provides necessary documentation with the 9000. Chair Bryant recalled that the documentation can be retained electronically as a record of the test and can be part of the discovery packet.

No issues were found with the current wording of NAC 484C.020 or NAC 484C.030.

Mr. Johnson clarified the context of the deletion NAC 484C.060.3 due to the nature of courses taught by Forensic Analysts of Alcohol (FAAs) and a lack of manufacturer documentation on Preliminary Breath Tests (PBTs). The NAC covers the knowledge base needed to use a PBT in Nevada.

Chad Lexis expressed that, within the 90-day calibration timeframe under NAC 484C.120, the information collected is of no use if it cannot be used in court. Notice of non-appearances are largely due to calibrations. Mr. Lexis proposed changing the interval to 120 days, or to have calibration be done on Fridays or outside working hours on weekdays. The committee would like to carry this item to a future meeting.

Chair Bryant brought in the deletion of NAC 484C.140. The committee agreed with the removal of the physical logbook requirement due to similarities in records under NAC 484C.150.

Chair Bryant stated that the committee next meeting will include a legislative workshop. Per Ms. De Luna, it is a required step before submitting changes back to the LCB on their revisions. A public hearing must then be held for approval. Chair Bryant mentioned that effort should be made to get the process completed by the end of October, as he will be retiring.

6. PUBLIC COMMENT (Non-Action Item)

Chair Bryant expressed gratitude and appreciation to those in attendance who assisted with proposed changes to the regulations.

7. ADJOURNMENT (Discussion/For Possible Action)

- Steven Johnson moved to adjourn.
- Michael Stypa seconded the motion; it was unanimously approved. The motion passed.
- The meeting adjourned at 10:07am.
 - Next public meeting will be the legislative workshop on Tuesday, July 7, 2026
 - The agenda will come out early in anticipation of the meeting.